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### Downloading/Using Zoom

Due to the recent “Social Distancing” directive, **Zoom** is currently offering its services free of charge for meetings that are 40 minutes or less.

#### To download:

1. Download and install by going to your App store
2. Select the search button (magnifying glass icon)
3. Type **Zoom** in the search bar
4. Download the **Zoom Cloud Meetings App** (blue box with white camera)

#### Once it opens:

1. Click on “**join a meeting**”
2. Type in the **Meeting ID #** when prompted (sent to you by the host of the meeting)
3. Type in the **Password** when prompted (sent to you by the host of the meeting)

You can create a free account for yourself by filling in your information as requested under the sign-in tab. If you need assistance, please reach out to reach Doniese Roberts at 707-683-3655 or Kelley Hanson at 707-448-2283.